



30 January 2025

Dear Parents and Carers

### **Extraordinary INSET Day — Friday 4 April 2025**

We are writing to announce that Maiden Erlegh Trust (MET) is introducing a new platform, **Class Charts**, across all our schools after the Easter break. Class Charts is an intuitive system that will add value to our schools and our parents and carers alike. It will streamline the management of attendance, behaviour, and homework, and will allow parents and carers to view attendance and behaviour data for their child and monitor set homework.

Class Charts has already been successfully implemented at Maiden Erlegh School in Reading, where it has:

- Simplified the management of attendance, behaviour, and homework
- Improved consistency and communication across the school
- Provided parents and carers with easy access to key information about their child

To ensure a smooth transition and to allow all staff to receive comprehensive Class Charts training, **Friday 4 April 2025 has been designated as an extraordinary INSET day across all MET schools**. This means that all schools, including Maiden Erlegh School in Reading, will be closed to children on this day.

Class Charts will go live on **Tuesday 22 April 2025**. We will write to you again closer to this time to confirm how to access Class Charts, and children will receive support in accessing it after the Easter break.

We understand that this may cause some inconvenience, and we thank you for your understanding and support. We are confident that the introduction of Class Charts will bring significant benefits to children, parents and carers, and schools.

If you have any questions, please do not hesitate to contact the school.

Yours sincerely

Mr Andy Hartley  
Headteacher  
River Academy

