



Application Form for admission to: River Academy: opening September 2024

If you would like your child to attend **River Academy** when they transfer to secondary school in September 2024, you will need to complete this supplementary application form. (Please note that you should complete your home local authority common application form alongside this form to select your other school preferences.)

Brighter Futures for Children (Reading School Admissions) will be coordinating admissions on behalf of River Academy. You will need to complete the River Academy application form (in addition to your home local authority common application form) and return it to Brighter Futures for Children.

You should read the guide for parents and carers '**Admissions to Secondary School 2024/2025 – Guide for Parents and Carers**' carefully before you apply. This will give you more information about how your application will be processed and considered by the relevant admissions authorities.

Please read this form carefully, complete all sections* and submit all required documents so that your application can be processed correctly. Failure to do this may result in the application being delayed or considered incorrectly.

You should complete this form or apply online at www.brighterfuturesforchildren.org/school-admissions. A link can also be found on the River Academy website www.river-academy.co.uk

If your child has an Education Health and Care plan you will need to apply through your local authority SEN team.

Closing date for applications is 31 October 2023

Application for River Academy

Child Details	
Child's legal first name	
Child's legal surname	
Child's date of birth	

Address Details	
<i>Permanent home address – this must be the address where the child normally lives.</i>	
House Number/Name	
Street	
Town	
Postcode	

Parent/Carers' details			
<p>This is who the child lives with at the address above and where the child lives for most of the school week. <i>(Please note we will only discuss the application with the person named below. If you wish for any other person to be authorized to discuss this application, you will need to provide the team with a letter of written authority naming the person who can also be given information about the application.)</i></p>			
Relationship to child			
First Name			
Surname			
<p>We will normally only accept applications from the child's legal guardian/(s). If you have a private fostering arrangement, please provide the details in an accompanying letter.</p>			
Home telephone number		Mobile number	
Email address			
Is the child in the care of a local authority or was previously in care?	Yes	No	
Are you a Returning Crown Servant or Armed Forces Personnel?	Yes	No	
Is the child eligible for Pupil Premium?	Yes	No	
Is the application being made for child(ren) of staff who have been recruited to fill a skills shortage?	Yes	No	
<p>If you have answered yes to either question above, please provide more information in the text box below.</p>			

It is important to be aware:

Applications are not considered on a first come first served basis. All applications received on or by the **31 October 2023** will be considered equally. Late applications can be accepted for good reasons until 31 December 2023 (evidence of reason must be submitted). Any applications received after this date will be processed after national offer day.

Use of personal data

Any information parents/carers provide when applying for a school place will be entered on a computerised data base and is therefore subject to General Data Protection Regulations (GDPR). This ensures the information can only be used for defined purposes. The defined purposes are:

- Administering the admissions process as set out in the guide for parents and carers;
- The planning and provision of school places;
- Preventing fraud/criminal offence or to ensure the safety of any child.

Other organisations that may receive the information are:

- Child's current school;
- The schools(s) named as a preference on the form;
- The school at which the child is offered a place;
- Other local authorities;
- Any organisation legitimately investigating allegations of fraud, criminal offence of child protection
- More information is available from www.brighterfuturesforchildren.org/privacy-policy

If you would like to see a copy of the full admissions arrangements for River Academy they can be found on the school's website <https://www.river-academy.co.uk/>

Applicant's declaration			
I confirm that I have parental responsibility for this child and the information given is true to the best of my knowledge and belief.			
I understand that false or deliberately misleading information given on this form or in supporting information may render this application invalid and any place offered may be withdrawn, even if the child has started school. I confirm that the information provided on this form is correct. I will inform the school admissions team of any changes.			
Parent/Carer name			
Relationship to child			
Parent/Carer signature		Date	

Please check that you have completed all sections and signed the form. Completed forms should be returned to the School Admissions Team by **31 October 2023** together with the local authority admission form listing your four other preference schools. If your child attends a Reading primary school the completed form can be returned to the school. If your child does not attend a Reading primary school, please post the completed form to:

School Admissions Team, Brighter Futures for Children
Civic Offices, Bridge Street, Reading, RG1 2LU

If you have any queries please contact:	
The School Admissions Team Email: admissions@brighterfuturesforchildren.org Telephone 0118 937 3777	River Academy Admissions (Maiden Erlegh Trust) Email: METadmin@maidenerleghtrust.org Telephone 0118 929 6020

The School Admissions Team will write to let you know that your application form has been received. You should receive an acknowledgment letter within three weeks of returning your form.

Offer letters will be sent via 2 class post on National Secondary School Offer day, **1 March 2024**. If you wish to receive notification on 1 March 2024 you can complete the online application form which can be found at <https://brighterfuturesforchildren.org/schools/admissions/secondary/>