

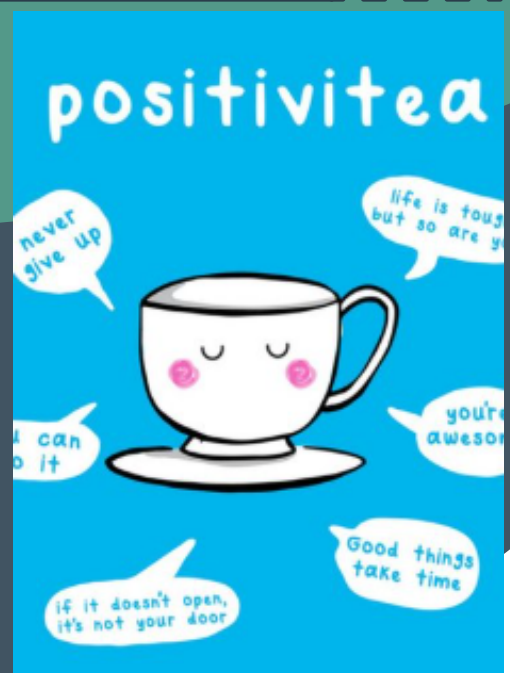
Staff Bulletin



If anyone would like to add anything to the staff bulletin, please email:
RivBulletin@maidenerlegitrust.org
by 15/10/2026



RIVER
ACADEMY





AUTUMN TERM KEY DATES

28 September – 23 October

Be
Learn
Achieve
Together

WEEK 1 (28 September – 2 October)

Mon 28 Sep	Staff briefing
Tue 29 Sep	Open Morning SLT Meeting P4 Open Evening Student Prep
Wed 30 Sep	Early Finish Open Evening
Thu 1 Oct	Autumn school census begins Y7 ATL Data drop opens River and shared services Ops
Fri 2 Oct	Ops Y8 Celebration Assembly

WEEK 2 (5 – 9 October)

Mon 5 Oct	Staff briefing Whole staff meeting
Tue 6 Oct	Y8 Barclays lifeskills Y7 Assembly SLT Meeting
Wed 7 Oct	Y8 Assembly SAB meeting
Thu 8 Oct	T&L briefing Y9 Assembly Open Morning River and shared services Ops
Fri 9 Oct	Heads Breakfast Ops Secondary H3 Moderation Meeting Y7 and 9 Celebration Assembly

WEEK 3 (12 – 16 October)

Mon 12 Oct	Y7 ATL Data drop deadline Staff briefing
Tue 13 Oct	Y7 Assembly SLT Meeting
Wed 14 Oct	Y8 Assembly
Thu 15 Oct	T&L briefing Y9 Assembly River and shared services Ops SLTea Y8/9 Girls Football
Fri 16 Oct	Ops Y8 Celebration Assembly

WEEK 4 (19 – 23 October)

Mon 19 Oct	Staff briefing Y9 DofE launch evening
Tue 20 Oct	Y7 Assembly SLT Meeting Y7 Meet the tutor event
Wed 21 Oct	Y8 Assembly
Thu 22 Oct	MET Trust subject leads T&L briefing Y9 Assembly River and shared services Ops Y8/9 Girls Football
Fri 23 Oct	Heads Breakfast Ops Year 7 and 9 Assembly Half Term

A great
term together!



Learning



Respect



Ambition



Community



Working together for success

Messages from Laura Billingham

Year 7 ATL Data Drop - due end of the day Monday 12th October

A full, step-by-step guide on how to do this is linked here:

[RIV Inputting DCP Data - How To.pptx](#)

A reminder that the Yr7 Meet the Tutor evening follows on Tuesday 20th October, 4:30-7pm. More information to come.

Finance Training

Calling all new budget holders! The Finance Team are delivering training on Thursday 15th October, 4-4:30pm on how to use the Finance systems and place orders / manage budgets. This will take place in Room 1.19.

Teaching and Learning

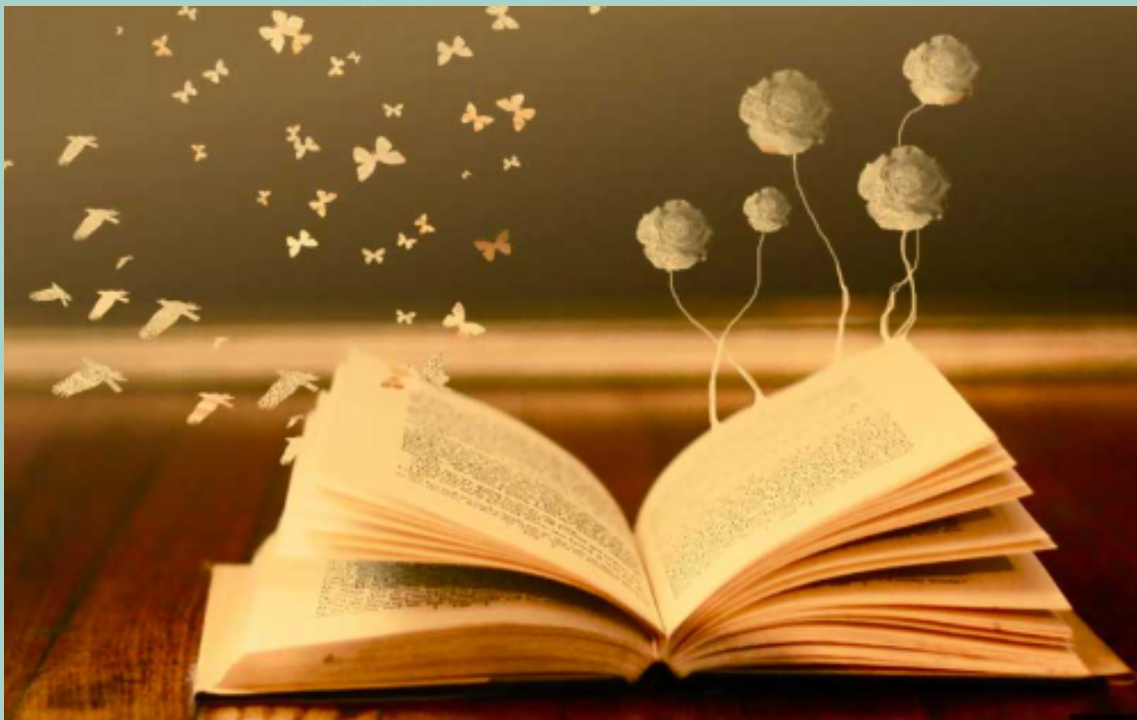
New Staff T&L: The power of countdowns!

[T&L Briefing New Staff 3 071026 Countdowns.pptx](#)



Existing Staff T&L: Reading with Expression

[T&L Briefing 3 081026 Reading with expression.pptx](#)



Messages from Becky Clarke:

Duties

Please find at link below updated version of Duties rota. Please check highlighted yellow and red font for any updates. Generally, staff have been allocated one extra duty per fortnight, pro rata. We have endeavoured to consider workload on certain days when allocating duties. It is crucial that staff double check all columns for their initials.

There are still some gaps which need doubling up - if you are able to infill any of those, please let me know. Thank you to all staff for keeping our students supervised and safe.

[Duties River Academy 2026-2027.xlsx](#)



I would like to put myself forward as Workplace Union Representative for NASUWT and would like to hear from colleagues.

If anyone would be interested in undertaking the role jointly, I would be very happy to explore this option.

Alternatively, if you are supportive of me taking on the role independently, I would appreciate hearing from you as well if you are happy to nominate me for the role.

Many thanks.

Roseanna 😊

Mr Raza says:

Year 7 Tutors

Please inform Year 7 students about their Computer Science homework. If they are unable to complete the homework in PowerPoint, they can complete the same task in their digital books on OneNote instead. I am able to access their OneNote work from my laptop, so I can check and mark their homework there.

Year 8 and Year 9 Tutors

Please advise students not to send their homework separately to me by email or Microsoft Teams. I have enabled them to upload their completed homework to ClassCharts, and I will access their submissions there and mark them.

Thank you very much for your help and support.

Congratulations!

**Huge Congratulations to Mr
and Mrs Clare on
welcoming their lovely
twins into the world!**



MAIDEN ERLEGH
INSTITUTE

Train to Teach Information Evening

THURSDAY 19 NOVEMBER 2026
AT MAIDEN ERLEGH SCHOOL (SILVERDALE ROAD)

6:00PM – 7:00PM

You could train at:

- Aldryngton Primary School
- Birch Hill Primary School
- Blessed Hugh Faringdon School
- Geoffrey Field Junior School
- Great Hollands Primary School
- Horizons AP Academy
- Jennett's Park Primary School
- Maiden Erlegh Chiltern Edge
- Maiden Erlegh School
- Maiden Erlegh School in Reading
- Oak Tree School
- Reading Girls' School
- River Academy
- The Forest School
- UTC Reading
- Westwood Primary School
- Whitley Park Primary School

How to sign up?

If you are interested in signing up to the Train to Teach Information Evening, please **scan the QR code** below or click **HERE** to complete the booking form.



www.maidenerleghinstitute.org



0118 926 6020



MEIOffice@maidenerleghtrust.org

*Don't
forget!*

The
National
College®

Staff Flu Jabs
2026 – Fill in
form



PSFinancials training
Thursday 15th October
4:00 in Room 1.26

**If you need a whistle or River Academy top –
please see me in the Office Victoria :)**

A horizontal decorative bar composed of seven rectangular segments in shades of light blue, dark blue, and grey.

Thanks for reading!

A horizontal decorative bar identical to the one above, composed of seven rectangular segments in shades of light blue, dark blue, and grey.